

AI-Powered HR Masterclass

Save Time, Automate Work & Increase Productivity

5 Day Workshop Designed for UN Agencies, Public & Private Sectors



AI will not replace humans, but humans who use AI will replace those who don't!

3 to 7 August 2026

The Capital On The Park Hotel, 101 Katherine Street, Sandown, Sandton,

Johannesburg, South Africa

Tel: +27 83 682 3630 | **Email:** conferences@berlington.co.za | **Web:** www.berlington.co.za

AI - Powered HR Masterclass

Save Time, Automate Work & Increase Productivity

5-Day Immersion for Pan-African HR Leaders

3 to 7 August 2026 | Sandton, Johannesburg

- ✓ No technical skills needed.
- ✓ From Policy Drafts to Performance Reviews to Build Your HR AI Toolkit in 5 Days.
- ✓ Stop drowning in admin.
- ✓ Start leading with AI.
- ✓ Walk out with 30+ automations, country-specific templates, and your personal HR Copilot built for African compliance.

What is Included

- ✓ **30+ Done-For-You Automations:** Policies, recruitment, reviews, analytics that are tailored to African markets.
- ✓ **POPIA/GDPR Safe Framework:** What you can/cannot put into AI, with examples.
- ✓ **Prompt Library:** Lifetime access and updates for 12 months.
- ✓ **Pan-African HR AI Network:** Private WhatsApp and monthly clinics.

Who Should Attend

HR Managers, BP's, Talent Leads, and People Ops in companies with 50–5000 staff who are tired of manual work and ready to lead the AI shift in their business.

Your Investment

- **Attendance Fee:** US\$2,600
- **Early Bird:** US\$2,200 before 15 June 2026
- **Group Rate:** 3+ Delegates = 15% off
- **Risk-Free Guarantee:** If you do not save 5+ hours in your first month back to work, we coach you free until you do
- **Limited to 30 seats** to ensure 1:1 support
- **Apply by:** 15 July 2026
- **Venue:** Sandton Convention Centre, Johannesburg
- **Ready to give your team back Fridays?** Complete the Registration Form on page 3 now!
- **Questions?** WhatsApp +27 83 682 3630 or Email ai-hr-support@berlington.co.za

Day 1: Recruit in Hours, Not Weeks

- **Outcome:** Cut time-to-hire by 40%.
- ✓ **Build:** 10x job ads, interview guides, and candidate emails in 5 minutes.
- ✓ **Automate:** CV screening criteria + bias-free shortlist reports.
- ✓ **Take home:** Your "Recruitment Prompt Library" with 15 copy-paste workflows.
 - You will write your next job ad live in session and post it before lunch.

Day 2: Stay Compliant Without the 2am Policy Rewrite

- **Outcome:** Draft board and audit-ready policies for any African market in 30min.
- ✓ **Build:** Multi-country compliant HR policies, contracts and letters in 30 minutes and automatically adapts to your local labour laws.
- ✓ **Automate:** Employee handbooks, disciplinary letters, POPIA/GDPR notices.
- ✓ **Take home:** Country-specific template pack and "Compliance Checker" prompts.
 - Bring your messiest policy.
 - Leave with it rewritten and legally sound.

Day 3: Performance Reviews That Managers Do Not Hate

- **Outcome:** End the Q4 review bottleneck forever.
- ✓ **Build:** 360 feedback summaries, PIPs, promotion cases, learning paths.
- ✓ **Automate:** Turn 20 bullet points into full narrative reviews in 90 seconds.
- ✓ **Take home:** "Manager's AI Assistant" toolkit for your leadership team.
 - You will complete 3 real reviews during the session.

Day 4: Hear Your People Before They Quit

- **Outcome:** Spot flight risks and burnout from data you already have.
- ✓ **Build:** Pulse survey analysis, exit interview themes, recognition messages.
- ✓ **Automate:** Monthly engagement reports and board-ready insights.
- ✓ **Take home:** "Retention Dashboard" prompts that run on Excel/Sheets.
 - Analyze your last survey live.
 - Find 3 insights you missed.

Day 5: Prove HR's Value in the Boardroom

- **Outcome:** Walk into your next Exco with numbers, not anecdotes.
- ✓ **Build:** HR analytics in plain English, headcount forecasts, ROI calculators.
- ✓ **Automate:** Monthly pack including turnover costs, recruitment spend and DEI metrics.
- ✓ **Take home:** Your custom "HR Copilot" and 90-day implementation plan.
 - You will build your first AI-powered HR report.

AI-Powered HR Masterclass

5 Day Workshop

Registration Form

Workshop Date & Venue

3-7 August 2026 | The Capital On The Park Hotel, 101 Katherine Street, Sandown, Sandton, Johannesburg, South Africa

Select Fee Option

- Option 1:** US\$ 3,650 Per Delegate for 5-Day conference including training material, lunch, and limited refreshment plus 6 nights hotel bed and breakfast and round-trip airport shuttle.
- Option 2:** US\$ 2,600 Per Delegate for the 5-Day conference including training material, lunch, and limited refreshment and round-trip airport shuttle.

Organization Details

Organization Name:

Delegate 1

Name:
 Position:
 Email:
 Mobile #:

Delegate 2

Name:
 Position:
 Email:
 Mobile #:

Delegate 3

Name:
 Position:
 Email:
 Mobile #:

Delegate 4

Name:
 Position:
 Email:
 Mobile #:

Delegate 5

Name:
 Position:
 Email:
 Mobile #:

Delegate 6

Name:
 Position:
 Email:
 Mobile #:

Authorizing Manager

Name:
 Position:
 Email:
 Mobile #:

Registration is not valid without Authorizing Signature

.....
 Signature Date

Email completed Registration Form to conferences@berlington.co.za to secure your booking.

Terms and Conditions

Payment Terms: Payment must be completed 7 days from the date of invoice. Admission to the event is dependent on the completion of full payment. Event Changes: For reasons beyond our control, the timing, content and speakers of an event may be altered. In the event that our event is postponed or cancelled, participant payments will be credited to any future Berlington event (such credits are available for a year). Berlington is absolved from and indemnified against any loss or damage as a result of any cancellation, postponement, substitution or alteration arising from any cause whatsoever. Participant Cancellations: All cancellations must be received by Berlington in writing. Cancellations received in writing more than 21 working days prior to the event being held will attract a 50% cancellation fee. Should cancellations be received between 15 working days and the date of the event, the Conference fee is payable and non-refundable. Non- payment and non-attendance do not constitute cancellation. No show will be charged the full registration fee. Cash alterations will not be offered, however substitutes at no extra charge are welcome. Any cancellations received less than 15 working days before the event start date do not entitle the participant to a refund or credit note and the full fee must be paid. None attendance without notification is treated as cancellation with no entitlement to any refund or credit.